



HSAC Aerial Observation Committee Meeting Minutes

Four Points Sheraton, New Orleans, LA, Wednesday, January 22, 2014

08:15: Meeting opened and introductions

Tim Doty – ExxonMobil Corp

- Reviewed meeting agenda; discussed review of action plan items
-- Talked about the low level waiver process and if there could be an effort to standardize the process for all operators; most of the issue is the difference between FSDO's and FAA regions. It was agreed to keep the topic on the table for further discussion and perhaps a good solution is to develop an information package for operator use to obtain or renew a low level waiver. Any information developed could be posted to the HSAC website.

-- The OGP AMG Appendix 11 was still listed on the action plan as an open item. John O'Neill (BP) stated the review of Appendix 11 was completed last year and info was incorporated in an HSAC RP. Tim Doty (ExxonMobil) provided copies of Appendix 11 to everyone. Item closed.

- Discussed open RP on fatigue management. Steve Bechtol (Skywatch) presented the final version of the RP. No issues or concerns from any members. Item closed.

- The use of electronic devices and other cockpit distractions was agreed to as topics for further discussion. Tim Doty (ExxonMobil) stated another HSAC committee is looking at an RP concerning cockpit distractions and that there is an all-day automation seminar this HSAC.

- Tim Doty (ExxonMobil) announced to the committee that the May 2014 meeting would be his last meeting as Chairman of the Aerial Observation Committee as he is taking on new responsibilities within his organization and will not be as involved with aerial patrol. Tim asked for a volunteer to replace him and will be contacting current regular attendees before the May meeting to determine interest and fill the upcoming vacant position.

08:40: Safety Moment – Proper use of checklists / procedures

Nick McLean – KCSI

- Nick discussed a recent incident involving an aircraft run-up by a maintenance facility. He stressed the importance of procedures and assuring sub-contractors follow safety guidelines.

08:52: Safety Statistics

Tom Buchner – Energy Transfer

- Tom presented the flight hours and incidents report. There was discussion on what accidents should be included. The group agreed on Tom's current criteria for including or not including accidents in the statistics. The reported flight hours have increased each year since Mr. Buchner began keeping the data.

- Everyone was encouraged to get hours in so they can be included and discussed at the May HSAC meeting.

09:30: Break



HSAC

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09:45: Presentation of RP201301, Fatigue Management

Steve Bechtol – Skywatch

- Changes made to fatigue management RP were discussed and approved by the group
- This RP, rev 22 January 2014, is being submitted as final draft, and it is ready to be posted to the website

10:00: New Business

Tim Doty – ExxonMobil Corp

- Meeting attendance was discussed
 - 10 participants, 10 companies represented at this meeting
 - Tim suggested more involvement from / with utility operators / companies. John O’Neill (BP) agreed to try to contact some operators / companies.
 - Cory Theriot (Shell) asked if virtual meetings or conference calls would increase attendance
- Future goals were discussed
 - Promote more attendance / participation is a primary goal
 - Discuss the roles of UAVs in the industry and the impact on aerial patrol. Tom Buchner (Energy Transfer) said Bob Morris with Houston Tracon may be willing to present info on UAV activity and offer a tour of the Houston Tracon.
 - It was mentioned that the HSAC website is a bit out of date. Cort Andrews (Barr Air Patrol) agreed to work on bringing the website information current and will work with Ron Domingue (HSAC Secretary).

10:20: Break

10:30: Special Presentation: Integrating QMS and SMS

Chris Young – Prism, LLC

- Chris presented information on integrating SMS and QMS programs

11:30: Group discussion

11:40: Meeting adjourned. Next meeting May 14-15, 2014 in Lafayette, LA